## **HOME IMPROVEMENT APPLICATION CHECKLIST**

(Please submit this page along with your completed application and all supporting documentation)

\*\*\*Applications missing information are deemed incomplete and will be denied\*\*\*

sociation
all required documentation listed below
e area where the improvement is to be

### Please submit your completed application to:

Landmark Limited (Home Improvement Dept.) 1731 E. Roseville Pkwy. Suite 100 Roseville, CA 95661

Email: hamptons@landmarklimited.net

# **Hamptons Owners Association**

## **HOME IMPROVEMENT APPLICATION**

**IMPORTANT:** Work may not begin prior to receiving written approval from the association. All applications must be submitted with a plot plan, samples and/or pictures of materials to be used. Incomplete applications will not be processed. So, please make sure you have submitted all requested documentation.

\*\*Please be advised that a decision on an application may take up to 60 days from the date the application is processed\*\*

OWNER NAME:	DATE:
ADDRESS:	LOT NO:
PHONE: (Home)	(Cell)
E-MAIL:	
TYPE OF ARCHITECTURAL	AND/OR LANDSCAPING IMPROVEMENT
MODIFICATIONS/ADDITIONS:  Remodeling/Additions Garage Doors/Exterior Doors Driveway/Walkways Gazebos/Sheds/Play Equipment Greenhouses/Sunrooms Swimming Pool/Spa/Solar Panels Decks/Patios Arbors/Overhangs Dog Houses/Runs Fences/Fence Additions Retaining Walls Landscaping - Front Yard Landscaping -Rear Yard Exterior Painting  ADDITIONAL COMMENTS:	IMPORTANT: Please make sure to provide a detailed inventory detailing ALL the materials to be utilized, specifying type, color, and precise placement. You must also furnish a thorough site-plan incorporating exact dimensions.  Painting: Should you seek to alter the exterior color or hue of your residence, please provide the precise paint colors along with the designated painting locations. Additionally, samples or paint chips must be provided for each respective area of your home.  Plants/Trees: Please specify the plant species you wish to request and indicate the precise locations for planting permission.

Please obtain the signature of the neighbors directly adjacent to your lot (either side and behind or in front if applicable). If you are unable to make contact with the current owner of the property, please indicate the attempts you made to contact the owner in the space provided. Neighbor notification shall not mean neighbor approval. It is not the intent to require neighbor approval, but notification is simply a courtesy notice to your neighbor of work that will be done on your lot and would allow the neighbor to contact the Architectural Review Committee with any concerns they may have in connection with your plans or the work.

<b>NEIGHBOR ACKNOWLEDGMENT</b> : I have reviewed the plans of the proposed addition of					
	and am aware of	all their proposed a	Iterations/impro	vements	
shown on the attached pl	an.				
ADDRESS	NAME (PRINT)	SIGNATURE	PHONE #	DATE	

#### **GENERAL CONDITIONS OF APPROVAL:**

- 1. Comply with Covenants, Conditions and Restrictions, final Subdivision Map, and established Design Guidelines previously approved by the Board of Directors.
- 2. Obtain all necessary governmental approvals. Construction shall comply with applicable laws, ordinances, codes and regulations within the City of Sacramento. A permit may be required.
- 3. If construction waste or excavation material results, it shall be disposed of properly. Adjoining properties are not to be disturbed.
- 4. No construction materials or debris of any type shall be stored or dumped on any street within the development.

The undersigned applicant requests approva	I of the improvements described above based
upon the plans included with this application.	Applicant understands and agrees to comply
with general conditions stated above.	

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OWNER SIGNATURE	TODAY'S DATE

E-MAIL: hamptons@landmarklimited.net

### RETURN APPLICATION AND PLANS BY MAIL OR EMAIL TO:

Hamptons Owners'Association C/o Landmark Limited 1731 E. Roseville Pkwy. Suite 100 Roseville, CA 95661

If you have any questions, please call Landmark Limited: (916) 746-0011 Ext. 151